

Образец оформления бланка резолюции

The diagram illustrates the layout and dimensions of a resolution form. The form is enclosed in a rectangular border with a total width of 8 mm and a total height of 8 mm. The main content area is defined by a dashed border. The text is arranged as follows:

- Header:** "Глава администрации Семилукского муниципального района" (Head of the Administration of the Semiluksky Municipal District) in bold, centered. Below it, "К № 789" (No. 789) on the left and "от 28.02.2022" (from 28.02.2022) on the right. The header section has a height of 25 mm.
- Signature Line:** "Фамилия И.О." (Surname, Initials) in bold, centered. Below it, "Для организации исполнения." (For organization of execution). The signature line has a height of 30 mm.
- Execution Date:** "срок 15.03.2022" (term 15.03.2022) in bold, centered.
- Signature Line:** "И.О. Фамилия" (Initials, Surname) in bold, centered. Below it, "28 февраля 2022 г." (28 February 2022). The signature line has a height of 20 mm.

Dimensions and margins are indicated by arrows and text:

- Top margin: 8 mm
- Right margin: 8 mm
- Bottom margin: 8 mm
- Left margin: 8 mm
- Header height: 25 mm
- Signature line height: 30 mm
- Execution date height: 20 mm
- Signature line height: 20 mm
- Signature line height: 6 mm
- Signature line height: 7 mm